



**NORTHUMBERLAND MINOR HOCKEY ASSOCIATION
REQUEST FOR PROPOSAL FOR GOALTENDER DEVELOPMENT
2023-25 SEASONS**

OBJECTIVE

The Northumberland Minor Hockey Association (NMHA) is seeking qualified hockey goalie developers to deliver goaltender-specific skills development programming to its goaltenders at all levels. Qualified individuals are invited to submit a proposal to the NMHA to address one or more of the following age groups and levels of play:

- MD/HL – U7 to U9
- AA / A / HL – U10 to U13
- AA / A/ HL – U14 to U16 (U18 sessions may be added upon team request)

The NMHA intends to sign a two-year agreement (“Initial Term”) with the successful Proponent with the option to renew the agreement for (1) additional year after the 2024-2025 season, if approved by the NMHA Executive.

GOALIE DEVELOPMENT SERVICES REQUIREMENTS

The NMHA intends to provide U8 through U18 representative teams (including MD) and U7 to U16 house league teams with a minimum of three sessions, and a maximum of six development training sessions, throughout the hockey season at no additional cost to registrants. The sessions will occur during regularly scheduled practice times for each team. The number of teams will be confirmed at the start of the season.

In addition to the above-described development sessions provided to individual teams, the NMHA would like to offer “open” one-hour group sessions once per month (dependent on ice availability and participant interest) during the season as follows:

- Group 1: Representative team U12 and under; House League U11 and under
- Group 2: Representative team U13 to U16; House League U13 to U15

Group goaltender development sessions require a ratio of one (1) instructor for every five (5) participants.

Proponent should outline the skills and milestones to be taught during the development sessions. Provide an example of drills that may be included in the sessions.

Safety and development are of paramount importance. The Proponent will be solely responsible for

hiring, training, and supervising qualified instructors, as applicable (i.e. group sessions will require additional on-ice instructors). The successful Proponent will be required to provide proof of Respect in Sport certification, and current, valid Criminal Record Checks (CRC), including a vulnerable sector check, for each instructor. Use of instructors not listed in the Proposal submission must be submitted to the NMHA for approval prior to them participating in any on-ice activities with NMHA members.

Proponent must provide the price per hour to deliver the development instruction services. Proponent is requested to quote separate pricing for (a) the individual team sessions; and (b) the group sessions, recognizing that group sessions will require additional on-ice instructors to ensure a ratio of 1:5 (one (1) instructor to every five (5) participants). The cost of the ice time for both types of development sessions shall be the responsibility of the NMHA.

ADDITIONAL TERMS

Proponents must provide a description of their organization (if applicable), size, area of expertise, and experience must be provided. At least three (3) references must be provided, including name, telephone number, and email address.

Proponent will issue monthly invoices to NMHA at the end of each month, outlining dates and hours worked. Payment will be made by cheque.

Should this proposal be accepted, the Proponent will enter into agreement with NMHA for the faithful performance of the services covered by this proposal. The response must also guarantee that all quoted prices will be honoured for the duration of the Initial Term of the agreement. Should the NMHA and the Proponent wish to extend the agreement, adjustment to price may be negotiated.

In carrying out its obligations, the Proponent shall familiarize themselves with, and comply with all applicable NMHA, OMHA, and Hockey Canada regulations with regards to player safety and development.

The Proponent shall maintain commercial general liability insurance written on an occurrence basis and providing coverage for all activities related to or undertaken in connection with the work described herein with a limit of not less than \$2,000,000.00 for each occurrence. Such insurance shall apply to all of Proponent's on-ice personnel.

INSTRUCTIONS FOR PROPOSAL SUBMISSIONS

Please read this Request for Proposal document very carefully and provide all the required information in sufficient detail to allow the evaluation team to make an informed decision.

Deadline for Submissions – Proposals must be returned no later than 7:00 pm on May 1, 2023 by email to development@northumberlandminorhockey.com and cc'd to administration@northumberlandminorhockey.com.

Questions regarding the Request for Proposal must be submitted in writing to the Director of Hockey Development, at development@northumberlandminorhockey.com no later than April 24, 2023.

Answers to any questions raised by Proponents will be communicated to all Proponents involved in this Request for Proposal no later than April 28, 2023. By submitting a Proposal, the Proponent certifies that the information submitted is correct, that the Proponent understands that the information submitted will be used to assess their organization's suitability to become a supplier to the NMHA.